

State of Delaware Respiratory Care Practice Application Checklist

- ☐ Submit a completed, notarized application.
- ☐ Submit the pro-rated fee. (Refer to Fee Schedule for instructions.)
- ☐ Request that official verification of respiratory education be sent directly to the Delaware Board of Medical Practice. (See *Verification of Respiratory Education* form.)
- ☐ Request the National Board for Respiratory Care (NBRC) (913-599-4200 or online at www.nbrc.org) send official verification of your Certification directly to the Delaware Board of Medical Practice.
- ☐ Submit an 8 1/2" X 11" copy of your National Certifying Certificate (i.e., NBRC).
- ☐ Submit an 8 1/2" X 11" copy of your Respiratory Care Diploma.
- ☐ Request verification of licensure in good standing from all States in which you have ever held a license to be sent directly to the Delaware Board of Medical Practice. (See *Verification of Respiratory Care License* form.)

A Temporary License may be issued when all of the above documentation has been received by the Delaware Board of Medical Practice.

It is in the applicant's best interest to contact the board office periodically to check the status of his/her application. You may contact the Board office at 302-744-4507 or by email at Victoria.Hall@state.de.us. Our service standard is to reply to all inquiries within 2 business days.